

Supplier Registration Guide

Entergy Corporation



The Registration Process



Please enter the security code shown in the pop-up box

The screenshot displays the registration interface. On the left is a navigation menu with the following items: Email Check, User Information, Company Search, Company Selection, Personal Information, Location Information, Business Information, Business Biography, Diversity Classifications, and Products And Services. The main content area is titled "Email Security Check" and contains the following elements:

- A welcome message: "Welcome! For security purposes, please enter your email address below."
- An "Email Address *" input field with an asterisk indicating it is required.
- A red asterisk label: "* Required Field".
- A text box containing the terms of use: "Your use of the site is governed by these Terms of Use. In this registration process, you acknowledge that you have agreed that, each time you use the Site, you will be bound by the link(s) on the login page."
- "Cancel" and "Continue" buttons.

A pop-up box is overlaid on the right side of the page, containing:

- The instruction: "To begin registration, enter the security code shown in the image below."
- A "Security Code *" input field.
- An image of the "ndgap" logo with a black line drawn through it.
- The text: "Click here for audio." with a small link icon.
- A "Submit" button.

An orange callout box at the bottom right contains the text: "To ensure the security of the website, please enter the characters exactly as you see them on your screen". An arrow points from this box to the "Submit" button in the pop-up.

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The Registration Process



Please enter your email address

Email Check	Email Security Check
User Information	
Company Search	
Company Selection	
Personal Information	
Location Information	
Business Information	
Business Biography	
Diversity Classifications	
Products And Services	

Welcome! For security purposes, please enter your email address below.

Email Address * :

* Required Field

Your use of the site is governed by these [Terms of Use](#) . By clicking on the "Continue" button below to start this registration process, you acknowledge that you have read these Terms of Use and you accept and agree that, each time you use the Site, you will be bound by the Terms of Use then accessible through the link(s) on the login page.

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The Registration Process



Please enter your basic user information

Email Check	User Information
User Information	
Company Search	
Company Selection	
Personal Information	
Location Information	
Business Information	
Business Biography	
Diversity Classifications	
Products And Services	

First Name * :	<input type="text" value="John"/>
Last Name * :	<input type="text" value="Doe"/>
Email Address:	<input type="text" value="john.doe@poweradvocate.c"/>
Work Phone * :	<input type="text" value="555-555-5555"/>

* Required Field

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The Registration Process



Please enter your company's name

Email Check	Company Search
User Information	
Company Search	
Company Selection	
Personal Information	
Location Information	
Business Information	
Business Biography	
Diversity Classifications	
Products And Services	

Please type your company name in the box and click Continue.

Company Name * :

* Required Field

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The Registration Process



Please select or add your company

If your company name is listed as one of the Exact or Similar Matching Companies, please select it

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- Email Check
- User Information
- Company Search
- Company Selection
- Personal Information
- Location Information
- Business Information
- Business Biography
- Diversity Classifications
- Products And Services

Company Selection

The companies below are registered with names similar to the company name you entered. If your company name is displayed in the list below, please select it and then click Continue.

If the name of your company is not listed, select "Add company name" and enter your company name, then click Continue.

Registered Companies with similar names to PowerAdvocate, Inc..

Exact Matching Companies			
Select	Company Name	Active Users ▼	Office Locations
<input type="radio"/>	PowerAdvocate	157	15
<input type="radio"/>	PowerAdvocate USA	5	1
<input type="radio"/>	PowerAdvocate Example Supplier 8	1	1
<input type="radio"/>	PowerAdvocate Example Supplier 5	1	1
<input type="radio"/>	PowerAdvocate Example Supplier 3	1	1
<input type="radio"/>	PowerAdvocate Example Supplier 2	1	1

Similar Matching Companies

Select	Company Name	Active Users ▼	Office Locations
<input type="radio"/>	PowerAdvocate	157	15
<input type="radio"/>	PowerAdvocate USA	5	1
<input type="radio"/>	PowerAdvocate Example Supplier 8	1	1
<input type="radio"/>	PowerAdvocate Example Supplier 5	1	1
<input type="radio"/>	PowerAdvocate Example Supplier 3	1	1
<input type="radio"/>	PowerAdvocate Example Supplier 2	1	1

Add company name (as you would like it to appear in our database):

The Registration Process



Please select or add your company

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- Email Check
- User Information
- Company Search
- Company Selection**
- Personal Information
- Location Information
- Business Information
- Business Biography
- Diversity Classifications
- Products And Services

Company Selection

Registered Companies with similar names to PowerAdvocate, Inc..

Exact Matching Companies

Select	Company Name	Active Users ▼	Office Locations
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Similar Matching Companies

Select	Company Name	Active Users ▼	Office Locations
<input type="radio"/>	PowerAdvocate Example Supplier 5	1	1
<input type="radio"/>	PowerAdvocate Example Supplier 2	1	1
<input type="radio"/>	PowerAdvocate Example Supplier 1	1	1
<input type="radio"/>	PowerAdvocate Example Supplier 9	1	1
<input type="radio"/>	PowerAdvocate Example Supplier 7	1	1
<input type="radio"/>	PowerAdvocate Example Supplier 4	1	1

Add company name (as you would like it to appear in our database):

Back

Cancel

Continue

If your company name is not listed in the Matching Companies, please scroll down to add it

The Registration Process



Please enter your login and personal information

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Email Check	Personal Information
User Information	
Company Search	
Company Selection	
Personal Information	
Location Information	
Business Information	
Business Biography	
Diversity Classifications	
Products And Services	

Login Information

Please enter a user name and password. These are case sensitive fields ("JDoe" is not the same as "jdoe"). Your user name and password each must be at least 8 characters in length. In addition to plain alphabet characters, your password must have at least 1 number or non-alphanumeric character.

User Name * :

Password * :

Confirm Password * :

Personal Information

Salutation:

Full Name:

Title * :

Time Zone * :

Mobile Phone:

Fax Number:

Mail Stop:

* Required Field

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The Registration Process



Please select or add your company location

If your address is listed as a Registered Location, please select it and skip to Step 10 of this guide

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Email Check

User Information

Company Search

Company Selection

Personal Information

Location Information

Business Information

Business Biography

Diversity Classifications

Products And Services

Location Information

The registered locations below are associated with your company. Look through the entire list below. If your location is listed, please select it using the appropriate radio button and click Continue.

If your company location is not listed, select Add New Location and click Continue.

Registered Locations

Select	Site Name	Address	State/Province	Zip/Postal Code	Country..	Phone
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Add New Location

If your address is not listed as a Registered Location, please select to add it

The Registration Process



Please add your location information

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Email Check	Add Location Information
User Information	
Company Search	
Company Selection	
Personal Information	
Location Information	
Add Location Information	
Business Information	
Business Biography	
Diversity Classifications	
Products And Services	

Country * :	<input type="text" value="United States"/>
Address 1 * :	<input type="text" value="179 Lincoln St."/>
Address 2:	<input type="text"/>
Town/City * :	<input type="text" value="Boston"/>
State/Province * :	<input type="text" value="Massachusetts"/>
Zip/Postal Code * :	<input type="text" value="02111"/>
Address Type * :	<input type="text" value="Business Office"/>
Site Type * :	<input type="text" value="Corporate"/>
Site Name:	<input type="text"/>
Site Phone:	<input type="text"/>
Site Description:	<input type="text"/>

* Required Field

The Registration Process



Please add your business information

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Email Check	Business Information
User Information	
Company Search	
Company Selection	
Personal Information	
Location Information	
Add Location Information	
Business Information	
Business Biography	
Diversity Classifications	
Products And Services	

Parent Company:

Company Legal Name:

Doing Business As:

Tax ID Number (EIN):

DUNS Number:

Company Website:

Company Phone Number:

Company Fax Number:

Company Email Address:

Primary NAICS Code:

Secondary NAICS Code:

Please enter other customer references that are in our industry or are an affiliate of our company:

Company Name	Contact Name	Phone Number	Email Address
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

The Registration Process



Please add your business biography

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- Email Check
- User Information
- Company Search
- Company Selection
- Personal Information
- Location Information
- Add Location Information
- Business Information
- Business Biography**
- Diversity Classifications
- Products And Services

Business Biography

Year Company was Founded * :

Number of Permanent Employees * :

Is your company unionized? * : Yes No

Annual Revenue for 2016:

Annual Revenue for 2015:

Annual Revenue for 2014:

Company Ownership: ▼

Owner Name	Title	Email	% Ownership
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

* Required Field

Back

Cancel

Continue

The Registration Process



Please select your company's diversity classification(s)



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- Email Check
- User Information
- Company Search
- Company Selection
- Personal Information
- Location Information
- Business Information
- Business Biography
- Diversity Classifications**
- Products And Services

Diversity Classifications

Please indicate below whether you are a diverse supplier and select all applicable diversity classifications. *

Please refer to our diversity webpage for more information on our diversity program. [Here](#)

This is the link to the diversity self-certify form: [Here](#)

Diverse Not Diverse

Diversity Classifications

Diversity Classification	Document	Reference ID
<input type="checkbox"/> Minority-Owned Business Enterprise (MBE)		
<input type="checkbox"/> DOT Disadvantaged Business Enterprise (DBE)		
<input type="checkbox"/> Disabled Veteran-Owned Business Enterprise (DVET)		
<input type="checkbox"/> LGBT-Owned Business		
<input type="checkbox"/> SBA 8(a) Program		
<input type="checkbox"/> SBA HUBZone Business (HUBZone)		
<input type="checkbox"/> SBA Small Disadvantaged Business (SDB) Enterprise		
<input type="checkbox"/> Veteran-Owned Business Enterprise (VBE)		
<input type="checkbox"/> Woman-Owned Business Enterprise (WBE)		

* Required Field

Back

Cancel

Continue

The Registration Process



Please upload your supporting diversity documentation, if applicable

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Diversity Classifications

Please indicate below whether you are a diverse supplier and select all applicable diversity classifications. *

Please refer to our diversity webpage for more information on our diversity program, [Here](#)

This is the link to the diversity self-certify form; [Here](#)

Diverse Not Diverse

Upload Diversity Document

Code: Woman-Owned Business Enterprise (WBE)

Document * :

Effective Date * :

Expiration Date * :

* Required Field

Reference ID

Diversity Classifications

- Minority-Owned Business Enterprise (MBE)
- DOT Disadvantaged Business Enterprise (DBE)
- Disabled Business Enterprise (DBE)
- LGBT-Owned Business Enterprise (LGBT-OWBE)
- SBA 8(a) Business Enterprise
- SBA HUBZone Business Enterprise
- SBA Small Disadvantaged Business (SDB) Enterprise
- Veteran-Owned Business Enterprise (VBE)
- Woman-Owned Business Enterprise (WBE)

If you indicate you are a diverse organization, you will be prompted to upload the proper documentation.

The Registration Process



Please select the Products & Services your company provides

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Email Check

User Information

Company Search

Company Selection

Personal Information

Location Information

Add Location Information

Business Information

Business Biography

Diversity Classifications

Products And Services

Products And Services

Please select your products and services below:

Attention: Buyers find your company based on your selections. Please be as specific as possible and select all products and services that you provide.

All Items

- Generation Fuel
- Government and Regulatory
- Industrial Parts and Supplies (MRO)
- Information Technology
 - Computer Hardware
 - Computer Software
 - Software
 - IT Services
 - Information Technology

Saved Items

- Information Technology
 - Computer Software
 - Software

Please select all the products and services your company provides and add them

The Registration Process



Please click on Finish

After submitting your company's registration you may go back and edit your information at any time by logging in to <https://www.poweradvocate.com/>

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Email Check
User Information
Company Search
Company Selection
Personal Information
Location Information
Add Location Information
Business Information
Business Biography
Diversity Classifications
Products And Services

Products And Services

Please select your products and services below:

Attention: Buyers find your company based on your selections. Please be as specific as possible and select all products and services that you provide.

All Items

- Boilers
- Chemicals
- Construction and Maintenance
- Corporate
- Electrical Equipment
- Environmental - Pollution Control
- Facilities
- Fleet and Vehicles
- Generation Fuel
- Government and Regulatory
- Industrial Parts and Supplies (MRO)
- Information Technology
- Instrumentation and Control

Saved Items

- Information Technology
 - Computer Software
 - Software
 - IT Services
 - IT Services
 - Internet Services
 - Storage Services

You need to click on "Finish" to submit your company registration